

Please provide at least the following documents when submitting your day 1 application, it will enable the Credit Managers to progress the application more quickly.

## Minimum items required:

- Fully completed, signed and dated Octopus Application Form
- Full Assets and Liabilities (if not completed in the Application Form)
- Photo ID (ie Driving License or Passport)
- 2x Proof of Address dated within the last 3 months (ie Bank Statement/Utility Bill)
- Full schedule of works (if works are taking place)

If you have any of the other items listed below, submitting them with the day 1 application will speed up the loan process. If not, don't worry, these can follow later.

## Other items that may be required:

- Reference on existing mortgage (if remortgage application)
- Copy of existing facility letter (if redeeming a bridge)
- Explanation for any adverse (if applicable)
- 3 months bank statements showing rent received (if let)
- Sales Particulars for the property being sold for exit (if applicable)
- AIP for exit refinance (if applicable)
- Sales Particulars for purchase (if purchase application)
- Proof of Deposit – showing full trail and source (if purchase application)
- Proof of funds for works (if works are taking place)
- Leases (if let)

This is not an exhaustive list of requirements. As we underwrite your application on an individual basis, other supporting documents and queries will likely arise and be requested – a full list will be sent to you by your Credit Manager.